

# Making the Most of Your Virtual Advising Appointment

In an effort to make the most of your upcoming virtual appointment, please follow the steps below. If this is your first time accessing a virtual advising appointment, review this [online](#) tutorial **PRIOR** to your scheduled appointment.

1. Student must be present in the appointment. If you have a parent with you, please inform the Advisor at the start of the session.
2. Log in to your appointment five minutes early. You may need to reschedule your appointment if you are late.
3. Have paper and a writing tool on hand and write questions you have for the Advisor.
4. You must have access to a computer with a camera and microphone and be prepared to follow along during the appointment.
5. Be professional, attentive, and attend virtual appointment as though you are meeting in person. Find a quiet and private location during your appointment. Keep online etiquette in mind!
6. In order to access your appointment, you need to login to your [MyJJC](#) portal which requires your JJC username and password.

## **\* HAVE YOUR MYJJC ACCOUNT OPEN FOR YOUR VIRTUAL APPOINTMENT\***

- If you do not know this information, go to Find Username/ID to look up your username and set-up/reset your password.
- Appointment information will be emailed to your JJC email account. Due to federal law, faculty and staff can only communicate with you through your student [email](#) account.
- The information you discuss with your advisor along with course recommendations will be located in your [Student Planning Module](#) located under the [Self-Service Menu](#) in your MyJJC portal.
- After speaking with your advisor, be sure to review [Cost](#) and [Payment Options](#). Also, consider applying for [Financial Aid](#) and [Scholarships](#).
- After registering, you can order your Student ID card [online](#).